

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
 JULY 13, 2020
 REGULAR SESSION 6:30 PM
 EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30 PM

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

A. Welcome/Virtual Meeting Resolution

Virtual Open Meetings During the State Emergency as recognized on the April 20, 2020 board meeting

B. Review of Agenda

ADOPTION OF THE AGENDA

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Pastor Reindel; Second: Mrs. Brewer

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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***MOTION PASSES 5-0
 RESOLUTION NO 050-2020***

APPROVAL OF MINUTES

A. June 8, 2020 - Regular Meeting

B. June 29, 2020 - Special Meeting

Motion: Mr. Besecker; Second: Mr. Miller

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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***MOTION PASSES 5-0
 RESOLUTION NO 051-2020***

ADMINISTRATIVE REPORTS

A. Joe Hurst, Superintendent

- ReStart plan will be as follows:
 - Maintain with original start date
 - Daily self-monitoring
 - Listening to Governor Dewine's recommendations
 - Six listed pieces outlined in policy that will be recommended
 - Clarify Bradford's practice for sneeze guards
 - Highlighted summary will be advertised in Daily Advocate for reopening agreements for Darke County Schools as stated below
- Reopening agreements for Darke Co. schools

The Darke County Educational Service Center (DCESC) has announced its reopening agreements for the county's eight public school systems. All Ohio schools were closed for the remainder of the school calendar beginning on March 17, 2020, by order of the Governor and the Director of the Ohio Department of Health in response to the COVID-19 pandemic.

On July 2, 2020 guidelines were released. School district superintendents from each public school district in Darke County, along with the Darke County Educational Service Center, and Darke County Health Department met on July 6, 2020, to identify common practices for school reopening in Darke County. These schools include Ansonia Local, Arcanum-Butler Local, Bradford Exempted Village, Franklin Monroe Local, Greenville City, Mississinawa Valley Local, and Tri-Village Local.

As stated by DCESC, these general principles will guide each school district as they move forward with reopening schools throughout Darke County:

1. Each school district will implement recommended safety protocols to the highest degree possible;
2. Each school district will work closely with the Darke County Health Department (DCHD) to promote safety in each school building;
3. Each school district will be transparent with all stakeholders that some level of risk will always be present when children and school district employees occupy school district facilities.
4. School districts recognize the need for consistency in areas of operations while recognizing that individual differences in classroom sizes, school facilities, and building operations may lead to some inconsistencies.
5. School districts are planning to maintain their previously approved school calendars with some possible front-loading of employee professional development or waiver days.

These principles will be common to all Darke County public school districts:

Daily Self-Monitoring

-Families and students are responsible for monitoring temperatures and students' health on a daily basis before coming to school.

Student Illnesses

-Any student with a fever over 100.0 F should stay home.

-Any student that has the following symptoms of COVID-19 should stay home from school and should see their primary care provider to be assessed for COVID-19:

- Any of the following symptoms: cough, shortness of breath, or difficulty breathing. OR
- Two of the following symptoms: fever (measured or subjective), chills, rigors, muscle soreness, headache, sore throat, new loss of taste or smell, GI issues (nausea and vomiting or diarrhea). OR

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- Any of the following symptoms: cough, shortness of breath, or difficulty breathing, fever (measured or subjective), chills, rigors, muscle soreness, headache, sore throat, new loss of taste or smell, GI issues (nausea and vomiting or diarrhea) AND an epidemiological link to a case of COVID-19.

Returning to School after Illness

-If a student is diagnosed as having COVID-19, they must meet the following criteria to return to school:

- 3 days with no fever (without using fever reducing medication) AND
- Other symptoms improved AND
- 10 days since symptoms first appeared

-Students that only have a fever and no other symptoms and have not had any contact with an individual that has COVID-19 may return to school after they are fever free for 24 hours without using any fever reducing medications.

-Any other illnesses should be handled in the routine manner according to district procedures.

-To return to school the child must be transported to school by the parent and must be checked by the school nurse.

Communications when a student/staff member has been diagnosed with a COVID-19 positive case

-Communication will be in collaboration with the Darke County Health Department. A common template will be developed to include the following:

- The school district will cooperate with the Darke County Health Department in contact tracing to identify close contacts of the case of COVID-19.
- 14-day quarantine will be required of any student who is determined to have close contact with the case of COVID-19 by the Darke County Health Department.
- The Darke County Health Department will write a letter for the school district to use and the letter will explain/define what is considered close contact to a COVID-19 case that will result in quarantine.

Food Service

-All districts will offer food service. Logistics will be determined by each district in compliance with the Health Department based on:

- Following social distancing to the extent possible;
- No self-service;
- Individual condiments;
- Face coverings will be required by cafeteria staff;
- Districts are encouraging parents to keep money on student's account to limit passing of currency.

Classroom Occupancy

-Districts will inform parents that safety protocols are in place but any student who attends school will incur some level of risk. Districts will decrease the likelihood of infection with hygiene, cleaning, and safety procedures, but being in a public place has a certain level of risk that cannot be eliminated.

-Classroom occupancy will be determined based on each individual circumstance with the maximum amount of safety considerations possible.

-Face coverings are recommended for all students, particularly grades 3 through 12.

-School employees will be required to use face coverings when they are within six feet of students unless the face coverings would significantly interfere with the learning process.

-Seating charts will be maintained.

Remote learning

-School districts may offer remote learning options to be available to students based on school district's individual plan.

Visitors/Volunteers:

-There are different levels of school visitors, and each district will make decisions for each situation.

- Visitors are generally discouraged from being in school district facilities during the school day.
- Safety protocols will be implemented for all visitors such as taking temperatures and screening questions during the school day.

Transportation

-Darke County districts will attempt to keep two students per seat. (3 if from the same household or group stop).

-Districts will attempt to seat siblings together.

-Seating charts may be required to assist with contact tracing if that is needed. (Students must comply if established).

-Face coverings are required for drivers and recommended for students.

Recess

-School districts will make every effort to maintain consistency with other safety procedures.

-This may mean that districts limit student access to certain pieces of playground equipment and restrict activities that are "high touch" and difficult to clean or maintain social distancing.

-Students must sanitize their hands after recess.

Vestibules are ahead of schedule and will be a nice enhancement to the building

B. Chloe Thompson, AD report

- Installation of new scoreboard in gym
- Finalizing scheduling for normal fall season
- Ticket prices – Increasing ticket prices for students put in proposal

C. Mrs. Maria Brewer, Upper Valley CC update

- Upper Valley Career Center still having planning meetings with Superintendent.

D. Mrs. Carla Surber, Treasurer

- Book closed for fiscal year end
- Permanent appropriations are being filed at this time of year rather than later
- Loss of levy at end of 2021, debt reduction/maintain fund which was voted on in 1998
- Board members to get together in September for a work session on financial goals for future
- Transferring money into Athletic Department account, \$20,000.00
- Grants – ESSER have been applied for Covid-19 Relief

PUBLIC PARTICIPATION - Per Board Policy 0169.1 "PUBLIC PARTICIPATION AT BOARD MEETINGS" line A "Public participation shall be permitted as indicated on the order of business and/or at the discretion of the presiding officer. As advertised, only those with prior contact will participate in this section. – **NONE**

Monday, July 13, 2020

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FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 8). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal - June 2020
2. Check Register - June 2020
3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable
Waibel	\$0.00	\$589.00
Wilson Health Occupational Health Services	\$0.00	\$131.10
West Central Juvenile Detention Center	\$200.00	\$420.00
US Bank	\$0.00	\$2,150.00
Staples	\$0.00	\$234.15
Pitney Bowes	\$0.00	\$405.00

4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month:
Advance from the General Fund to the Athletic Department 300 Athletics the amount of \$20,000.00.

Repay advance from 587-000 restoration grant to the General Fund in the amount of \$10.96.
Advances for ESSERS, Title 6B and Striving Readers will be in the month of August since the contracts will not officially start until September, 2020
6. Approval of the return of the following scholarships by Edison State University in the name of Logan Harrison:
 - a. \$176.78 to be allocated to the Blessed Direction Scholarship Fund
 - b. \$883.92 to be allocated to the Richard "Dick" Harmon Memorial Scholarship
7. Recommend an early implementation of GASB 84 Fund classification in recognizing fund 200 Student Activity Accounts from an agency fund to a special revenue fund.
8. Recommend approval for donation of \$200.00 from the Covington Eagles for After Prom.

Motion: Mr. Miller; Second: Mrs. Brewer

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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***MOTION PASSES 5-0
RESOLUTION NO 052-2020***

OLD BUSINESS - NONE

NEW BUSINESS

Consent Items (items 1 through 13). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations:

A. Classified Personnel - One (1) Year Substitute Contract for the 2020-2021 school year:

Michael Benanzer - Substitute Aide
Substitute Secretary
Substitute Cafeteria

2. Recommend approval for **Donna Zartman**, sign language interpreter, be added to the contract with Darke County ESC.
3. Recommend approval of contract with Montgomery County Educational Service Center in the amount of \$86,611.27.
4. Recommend revising **Ann Siefiring's** contract to reflect Master's +15 column according to the negotiated agreement, resolution number 045-2020 #17.
5. With the availability of the ESSER grant dollars, purchase a Math curriculum/textbooks for grades K-5 from Houghton Mifflin Harcourt in the amount of \$11,968.44 for the 2020-2022 school years and \$23,936.87 for the 2022-2026 school years.
6. With the availability of the ESSER grant dollars, purchase an English curriculum/textbooks for grades 6-10 from Houghton Mifflin Harcourt in the amount of \$9,720.19 for the 2020-2022 school years and \$19,440.37 for the 2022-2026 school years.
7. Recommend approval of the technology repair fees:
Broken or damaged screen replacement - \$50.00
Broken or damaged keyboards - \$50.00
Replacement cost for Chromebook and/or charger at current fair market value as set by District Administration
All other repairs at replacement cost plus labor

8. Recommend approval of the golf team traveling out of state (Indiana) on the following dates:
 - August 7, 2020 - Golf at Highland Lakes for Blazer Invite
 - September 14, 2020 - Golf at Highland Lakes for match vs National Trail
9. Recommend approval of vestibule change proposal #1 to eliminate a solid block barrier for visibility and safety purposes in the amount of \$3616.54.
10. Recommend to keep breakfast and lunch rates the same as previous year:
 - Elementary Breakfast (K-5) - \$1.75
 - High School Breakfast (6-12) - \$1.85
 - Elementary Lunch (K-5) - \$2.50
 - High School Lunch (6-12) - \$2.85, \$3.00, \$3.25
 - Adult Lunch - \$3.25
11. Recommend approval for tuition reimbursement for **Lisa Osborne** not to exceed 10 hours for a maximum of \$150.00 per semester hour.
12. Recommend a JumpStart Program for incoming kindergarteners contingent on Health Department approval and implementation for the week of July 27-30.
13. Recommend approval of no more than three Bradford teachers at \$20/hour for a total of 10 hours in the event that the JumpStart Program is approved.

Jessica Ridout
Ashley Fry
Brittany Clark

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted.

END OF CONSENT AGENDA

Motion: Mr. Besecker; Second: Mr. Miller

Dr.	I	Mrs.	I	Pastor	I	Mr.	I	Mr.	I
Swabb		Brewer		Reindel		Besecker		Miller	

MOTION PASSES 5-0
RESOLUTION NO 053-2020

14. Approve gate admissions for athletics as set by the Cross County Conference along with additional district set passes as attached:

All admissions to varsity events are \$6.00. All admissions to junior high events are \$4.00. Football admission prices will be \$1.00 more next season so this increase will help offset the increase in prices.

- | | | |
|----------------------------|---|---|
| Family Pass | - | No family passes |
| Individual Adult Pass | - | \$75.00 |
| Student Pass | - | \$25.00 |
| Bradford Senior (60+) Pass | - | Free if lives in District, \$25.00 if they live out of District |

15. Approve Athletic Handbook with no changes except ticket/pass prices as listed above.

Motion: Pastor Reindel; Second: Mr. Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 054-2020

16. Accept the resolution for Bradford staff and students to be able to substitute no more than 3 (three) "e-days" or electronic-days in the place of calamity days, **as long as the assignments meet the expectations of relevance, rigor and timeliness** as set by the administration and leadership team. These days may coincide with our remote learning plan.

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN WHEREAS, the Bradford Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and WHEREAS, section 3313.482 authorizes a board of education to adopt a resolution by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure; NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Bradford Board of Education hereby approves the following plan. PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS Pursuant to Ohio Revised Code section 3313.482, the board of education of Bradford hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482. 1) This plan is adopted, pursuant to approval of the board of education, prior to August 1. 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten. 3) Not later than November 1 of the 2020-2021 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class. 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site. 5) (Optional) Teachers will be granted one professional development day after the teacher's principal or supervisor certifies that lessons equal to approximately the number of hours that are the equivalent of three school days have been posted. 6) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students. 7) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated

lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.

Motion: Mr. Besecker; Second: Dr. Swabb

Dr. Swabb	I	Mrs. Brewer	N	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	N
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***MOTION PASSES 3-2
RESOLUTION NO 055-2020***

FIRST READING FOR THE FOLLOWING NEOLA POLICIES:

Neola Policy Update - Vol. 38 No 2-January 2020 Worksheet

Policies

- po1520 - Employment of the Administrator (Revised)
- po3120- Employment of the Professional Staff (Revised)
- po4120-Employment of Classified Staff (Revised)
- po3120.05 - Employment of Personnel in Summer School and Adult Education programs (Revised)
- po3120.08 - Employment of Personnel for Co-Curricular and Extra-Curricular Activities (Revised)
- po4120.08 - Employment of Personnel for Co-Curricular and Extra-Curricular Activities (Revised)
- po2464 - Gifted Education and Identification (Revised)
- po3120.04 - Employment of Substitutes (Revised)
- po4124 - Employment Contract (Optional/Replacement)
- po4162 - Drug and Alcohol testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions (Revised)
- po5460 - Graduation Requirements (Reissued/Optional)
- po5460.02 - Students at Risk of Not Qualifying for a High School Diploma (New)
- po6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Revised)
- po8420.01 - Pandemics and other Medical Emergencies (New)

AGs

- ag3120A - Selection of Professional Personnel (Revised)
- ag3120B - Appointment of Personnel to Compensated Co-Curricular and Extra-Curricular Activities (Revised)
- ag3120.04 - Employment of Substitutes (Revised)
- ag3120.05 - Employment of Summer School Staff (Revised)
- ag5530A - Use of Anabolic Steroids (Revised)

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

_____ (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

_____ (G) (6) Specialized details of security arrangements

Motion: Mrs. Brewer; Second: Dr. Swabb

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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***MOTION PASSES 5-0
RESOLUTION 056-2020***

ENTER EXECUTIVE SESSION at: 7:22 PM

EXIT EXECUTIVE SESSION at: 7:59 PM

ADJOURNMENT

Motion: Mrs. Brewer; Second: Pastor Reindel

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0

Time 8:00 PM

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
AUGUST 4, 2020
SPECIAL SESSION 6:30 PM**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30 PM

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

A. Welcome/Virtual Meeting Resolution

Virtual Open Meetings During the State Emergency as recognized on the April 20, 2020 board meeting

B. Review of Agenda

ADOPTION OF THE AGENDA

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Pastor Reindel; Second: Mrs. Brewer

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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***MOTION PASSED 5-0
RESOLUTION NO 057-2020***

ADMINISTRATIVE REPORTS

A. Joe Hurst, Superintendent

- Restart plan

PUBLIC PARTICIPATION - Per Board Policy 0169.1 "PUBLIC PARTICIPATION AT BOARD MEETINGS" line A "Public participation shall be permitted as indicated on the order of business and/or at the discretion of the presiding officer. As advertised, only those with prior contact will participate in this section.

NEW BUSINESS

1. Recommend approval of the revised 2020-2021 school calendar.

Motion: Mr. Besecker; Second: Mr. Miller

Discussion of Board on impact by students going to Upper Valley Career Center and football practices along with volleyball practices.

Mrs. Brewer	N	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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***MOTION PASSES 4-1
RESOLUTION NO 058-2020***

ADJOURNMENT

Motion: Mr. Besecker; Second: Pastor Reindel

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 5-0

Time 7:13 PM

Mr. Hurst continued answering questions from public via You Tube chat until 7:20 PM. on the live feed.

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA